

Procurement Report for Orange County Partnership Inc

Fiscal Year Ending: 12/31/2025

Run Date: 03/18/2026

Status: CERTIFIED

Certified Date : 03/18/2026

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.ocpartnership.org/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	4Imprint, Inc.	Address Line1	101 Commerce Street
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	OSHKOSH
Award Date	1/1/2025	State	WI
End Date	12/31/2025	Postal Code	54901
Fair Market Value	\$19,223.53	Plus 4	
Amount	\$19,223.53	Province/Region	
Amount Expended For Fiscal Year	\$19,223.53	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	supplies for events

2. Vendor Name	AJ Ross Marketing	Address Line1	6 Park Place
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CHESTER
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10918
Fair Market Value	\$6,319.96	Plus 4	
Amount	\$6,319.96	Province/Region	
Amount Expended For Fiscal Year	\$6,319.96	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Marketing Services

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3. Vendor Name	American Grill	Address Line1	211 Route 416
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MONTGOMERY
Award Date	5/19/2025	State	NY
End Date	5/19/2025	Postal Code	12549
Fair Market Value	\$5,675.63	Plus 4	
Amount	\$5,675.63	Province/Region	
Amount Expended For Fiscal Year	\$5,675.63	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event Venue

4. Vendor Name	Ascensus Retirement Services	Address Line1	P.O. Box 36472
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEWARK
Award Date	1/1/2025	State	NJ
End Date	12/31/2025	Postal Code	07188
Fair Market Value	\$47,919.00	Plus 4	
Amount	\$47,919.00	Province/Region	
Amount Expended For Fiscal Year	\$47,919.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	employee 401K account

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5. Vendor Name	Capacity Bookkeeping	Address Line1	210 E Main Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MIDDLETOWN
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10940
Fair Market Value	\$12,425.00	Plus 4	
Amount	\$12,425.00	Province/Region	
Amount Expended For Fiscal Year	\$12,425.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Bookkeeping Services

6. Vendor Name	City Winery	Address Line1	23 Factory Street
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MONTGOMERY
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	12549
Fair Market Value	\$4,579.10	Plus 4	
Amount	\$4,579.10	Province/Region	
Amount Expended For Fiscal Year	\$4,579.10	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	event venue

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7. Vendor Name	Goshen Shopping Associates	Address Line1	305 Broadway Suite 1200
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEW YORK
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10007
Fair Market Value	\$37,402.44	Plus 4	
Amount	\$37,402.44	Province/Region	
Amount Expended For Fiscal Year	\$37,402.44	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	office rent

8. Vendor Name	Hudson Valley Audio Visual	Address Line1	1914 Route 44/55
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MODENA
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	12548
Fair Market Value	\$36,683.66	Plus 4	
Amount	\$36,683.66	Province/Region	
Amount Expended For Fiscal Year	\$36,683.66	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audio and visual setup at events

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9. Vendor Name	Hudson Valley Editorial Service	Address Line1	PO Box 360
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WESTBROOKVILLE
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	12785
Fair Market Value	\$7,050.00	Plus 4	
Amount	\$7,050.00	Province/Region	
Amount Expended For Fiscal Year	\$7,050.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Editorial service

10. Vendor Name	Hudson Valley IT Services, LLC	Address Line1	2653 Gold Key Est.
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MILFORD
Award Date	1/1/2025	State	PA
End Date	12/31/2025	Postal Code	18337
Fair Market Value	\$17,889.56	Plus 4	
Amount	\$17,889.56	Province/Region	
Amount Expended For Fiscal Year	\$17,889.56	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	office IT services

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11. Vendor Name	KMFUSA	Address Line1	PO Box 650805
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	DALLAS
Award Date	1/1/2025	State	TX
End Date	12/31/2025	Postal Code	75265
Fair Market Value	\$5,095.44	Plus 4	
Amount	\$5,095.44	Province/Region	
Amount Expended For Fiscal Year	\$5,095.44	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Company car lease

12. Vendor Name	MVP Healthcare, Inc.	Address Line1	GPO Box 26864
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEW YORK
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10087
Fair Market Value	\$16,783.78	Plus 4	
Amount	\$16,783.78	Province/Region	
Amount Expended For Fiscal Year	\$16,783.78	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	employee healthcare

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13. Vendor Name	Phillips Lytle	Address Line1	620 Eighth Avenue
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEW YORK
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10018
Fair Market Value	\$53,038.00	Plus 4	
Amount	\$53,038.00	Province/Region	
Amount Expended For Fiscal Year	\$53,038.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

14. Vendor Name	TFS Leasing/De Lage Landen	Address Line1	PO Box 41602
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	PHILADELPHIA
Award Date	1/1/2025	State	PA
End Date	12/31/2025	Postal Code	19101
Fair Market Value	\$7,071.16	Plus 4	
Amount	\$7,071.16	Province/Region	
Amount Expended For Fiscal Year	\$7,071.16	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Office printer lease

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15. Vendor Name	The Barn at Villa Venezia	Address Line1	2257 Goshen Turnpike
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MIDDLETOWN
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10941
Fair Market Value	\$141,762.48	Plus 4	
Amount	\$141,762.48	Province/Region	
Amount Expended For Fiscal Year	\$141,762.48	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event Venue

16. Vendor Name	The Country Club at Otterkill	Address Line1	100 Otter Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	CAMPBELL HALL
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	10916
Fair Market Value	\$48,652.86	Plus 4	
Amount	\$48,652.86	Province/Region	
Amount Expended For Fiscal Year	\$48,652.86	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Event venue

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17. Vendor Name	Town of Walkill Golf Club	Address Line1	40 Sands Rd
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MIDDLETOWN
Award Date	5/19/2025	State	NY
End Date	5/19/2025	Postal Code	10940
Fair Market Value	\$14,326.56	Plus 4	
Amount	\$14,326.56	Province/Region	
Amount Expended For Fiscal Year	\$14,326.56	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	event venue

18. Vendor Name	Utica National Insurance Group	Address Line1	180 Genesee Street
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NEW HARTFORD
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	13413
Fair Market Value	\$8,019.93	Plus 4	
Amount	\$8,019.93	Province/Region	
Amount Expended For Fiscal Year	\$8,019.93	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	auto insurance

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19. Vendor Name	Waschitz Palvoff CPA LLP	Address Line1	14 Sturgis Road
Type of Procurement	Financial Services	Address Line2	PO Box 1438
Award Process	Authority Contract - Non-Competitive Bid	City	MONTICELLO
Award Date	1/1/2025	State	NY
End Date	12/31/2025	Postal Code	12701
Fair Market Value	\$20,500.00	Plus 4	
Amount	\$20,500.00	Province/Region	
Amount Expended For Fiscal Year	\$20,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Accountant

Additional Comments